



Diocese of Bristol

RESERVATION OF A SINGLE/DOUBLE GRAVE SPACE/CREMATION PLOT IN A CHURCHYARD (please delete as necessary)

PARISH OF

This is an application form for a Faculty which will be submitted by the Registry for consideration by the Diocesan Chancellor.

Please complete **PART A** and then ask the Incumbent (i.e. the priest of the church in whose churchyard the grave space is to be reserved) or the Churchwardens to complete **PART B**.

Please sign and date the form at the end of **PART A** and ask the Incumbent or Churchwarden to sign and date the form at the end of **PART B**.

PLEASE TAKE NOTE OF THE POINTS BELOW

1. This signed application form and the PCC resolution form the basis of a formal Petition which is then sent to the Chancellor of the Diocese who decides on these matters.

2. Public notice of the application will need to be displayed at the churchyard for at least 28 days. A notice will be sent out by the Registry for display following receipt of your application. Once the notice period has expired, if no objections are received, subject to any further directions from the Chancellor and his determination, the Faculty can then be issued to reserve the grave space/cremation plot.

3. This application form should be accompanied by:

3.1 a plan of the Churchyard showing the exact position of the space it is proposed to reserve, unless you have given a clear verbal description of the site and plot numbers;

3.2 a copy of the Parochial Church Council's resolution approving your application;

3.3 the application fee, currently £305.40 - please make any cheques payable to Stone King LLP (**PLEASE NOTE** This is separate from any fee the PCC may charge as a contribution to the maintenance of the churchyard)

and sent to:

Lee Coley Bristol Diocesan Registry,
c/o Stone King LLP,
Boundary House,
91 Charterhouse Street London
EC1M 6HR

If you would like send the completed form and/or the payment electronically, please contact registry@stoneking.co.uk

PART A

**For the applicant to answer
(i.e. the person for whom the grave space/cremation plot is to be reserved)**

PLEASE USE BLOCK CAPITALS

1. Full name:

2. Address:

3. Email address:

4. Date of Birth:

5. Do you live in the parish where you would like to reserve the space/plot?

6. Are you on the parish church electoral roll?

7. Do you attend the church in whose churchyard you wish to reserve a space/plot?

8. Are you a regular giver to the parish church?

9. Do you own property in the parish? If so, please provide details:

10. Do you have a relative buried in the churchyard? If so, please provide the following:
Full name of relative:

Relationship to you:

Date of their Burial:

11. Do you have any other connection with the church? If so, please give details.

12. Is the application for a grave space or a cremation plot?

13. Is this application for a space/plot of single or double depth?

13.1 If this application is for a **DOUBLE-DEPTH** space/plot (i.e to fit two persons) please complete the following in respect of the other person for whom the space/plot is to be reserved:

Full Name:

Address:

Date of Birth:

Relationship to you:

14. Other than in the circumstances referred to in 13, are you making this application on behalf of another person? If so, please provide your own details.

NOTE: *An application for reservation of a grave space cannot be made on behalf of a third party except: (1) if made by a person for his or her wife/husband; or (2) made on behalf of a person who is a registered blind person or a person unable to make an application due to age or infirmity.*

Full name

Address

Date of birth

Reason why the other person cannot apply (e.g. age, infirmity etc.):

Signature of Applicant:

Date:

If applicable: **Signature of person named in paragraph 13 above:**

Date:

PART B

Information to be provided by incumbent or churchwarden

1. For how many years do you think the space in the present churchyard will fulfil the needs of Parishioners? If the answer is less than five years, please set out any plans the PCC has to extend the churchyard.

2. Does the PCC support this application?

If so, please give reasons:

Please attach to this form a copy of the relevant PCC resolution, indicating whether passed unanimously or by a majority (with voting figures and total number of members of the PCC).

3. What is the population of the parish?

4. What are the numbers of grave spaces/cremation plots now available for future burials?

5. Please give the average yearly number of burials in the churchyard in the last 3 years.

6. Please describe the position of the grave space/cremation plot to be reserved either by reference to a number on the plan of the Churchyard or by a description of its position.

7. What will be the number of this reservation in the Register of Reservations kept by the PCC?

8. Please confirm that the churchyard is not closed by Order in Council.

Signature of Incumbent or churchwarden:

Date: